

**Workforce Partnership of Greater RI  
Board of Directors Meeting  
May 15, 2012  
New England Institute of Technology**

**Present: Gip Cabral, Diane Cook, Marie DeRoche, Joseph DeSantis, Thomas Fay, Carmen Ferguson, Victoria Gaillard-Garrick, Paul Harden, Karen Jedson, Wendy Kagan, Steven Kitchin, Sharon Lee, Dorothy Mattiello, Paul Ouellette, Gail Patry, Raymond Pingitore, Lauren Slocum, Robin Ann Smith, James White, Paul Wielgus**

**Absent: Michael Black, Vanessa Cooley, Bob Cooper, Alexis Devine, Joseph DiPina, Cynthia Farrell, Raymond Filippone, Kathleen Grygiel, Peter Koch, Courtney Murphy, Joseph Oakes, Betty Pleacher, Scott Seaback, Andrew Tyska, Darrell Waldron**

**Staff: Christine Grieco, Diane Vendetti, Carlos Ribeiro, Kara Aniballi**

**Welcome**

**Chair Steven Kitchin called the meeting to order at 8:20 am and thanked the Board for accommodating their schedule to the change of date and location for this meeting.**

**Chair Kitchin welcomed Executive Director Christine Grieco back from her medical leave and thanked Diane Vendetti for her interim work in Christine's absence.**

**Chair Kitchen requested the Board review the minutes of March 20, 2012 Board of Directors meeting.**

**VOTE: Paul Harden made a motion to accept the minutes of March 20, 2012. Robin Ann Smith seconded the motion. The motion passed unanimously.**

### **Guest Speakers**

**Chair Kitchen introduced the Department of Labor and Training Veteran's Coordinator, James White, who spoke briefly about the 2012 "Hiring our Heroes" Job Fair. The job fair will be held on May 23, 2012 from 1:00pm-4:00pm at Warwick's National Guard Armory, 541 Airport Road, Warwick RI, 02886.**

**Chair Kitchen then introduced Gail Patry from Healthcentric Advisors to give a brief overview of the services Heathcentric Advisors offers. Gail also provided the Board with their 2010 annual report.**

### **Executive Director's Report**

#### **Proposed FY13/PY12 One-Stop Agreement**

**Christine Grieco presented the proposed FY13/PY12 One-Stop Agreement. This agreement specifies the amount of funding WPGRI has allocated to the DLT for the provision of WIA Title I Services in the netWORKri centers.**

**VOTE: Dorothy Mattiello made a motion to accept the FY13/PY12 One-Stop Agreement. Lauren Slocum seconded the motion. The motion passed unanimously.**

### **WIA PY11 Q3 Service Level Report**

**Christine Grieco presented WPGRI PY2011 WIA Adult and Dislocated Workers Plan/Contracted to Serve versus Adult and Dislocated Workers that have actually been served since July 1, 2011 through March 31, 2012.**

### **Projected PY11 Q3 WIA Performance**

**Christine Grieco then presented WPGRI PY11 WIA 3rd Quarter Performance as of March 27, 2012. WPGRI is currently passing in 14 areas and only failing older youth average earnings.**

### **Youth**

#### **2012 JDF Summer Program**

**Chair Kitchin requested Vice Chair Paul Ouellette conduct this portion of the meeting and stated he was recusing himself from this voting matter.**

**Chair of the Youth Council, Gip Cabral, thanked the Board members who volunteered their time to read and rate the 2012 JDF Youth Proposals. He then stated WPGRI received sixteen proposals, four of which did not meet the threshold. With re-negotiations WPGRI will be able to fund the 10 proposals listed below:**

**Tri-Town Community Action Agency**  
**SER-Jobs for Progress**  
**Rhode Island Marine Trades Association**  
**BVCAP**  
**Family Resources Community Action**  
**Woodlawn Community Development Corp**  
**Boys & Girls Clubs of Newport County, Inc.**  
**East Bay Community Action Program**  
**Seven Hills Rhode Island**  
**The MET**

**Vice Chair Ouellette requested a motion to approve the proposed 2012 JDF Summer funding allocations.**

**VOTE: Robin Ann Smith made a motion to approve the 2012 JDF Summer funding Allocations. Paul Wielgus seconded the motion. The motion passed with Steve Kitchin and Joseph DeSantis recusing themselves from the vote.**

### **2012 JDF Youth Center Funding**

**Gip Cabral stated WPGRI received additional funding for 2012 JDF Youth Center from the Governors Workforce Board. The increased funding allocations would be distributed amongst all the Youth Centers:**

**EBCAP - East Bay Youth Center**

**CCAP - West Bay Youth Center**

**Family Resources - Woonsocket YC**

**CCAP - Pawtucket Youth Center**

**South County CA - SC Youth Center**

**Vice Chair Paul Ouellette requested a motion to approve the additional funds to the Youth Centers.**

**VOTE: Paul Wielgus made a motion to approve the additional funding. Gip Cabral seconded the motion. The motion passed with Steve Kitchen and Joseph DeSantis recusing themselves from the vote.**

**Incumbent Worker Training Waiver**

**Kathy Quattrini presented the draft version of the Workforce Investment Act Waiver for Incumbent Workers. Kathy stated that Workforce Solutions of Providence/Cranston has to be in agreement of this waiver and then the State Workforce Investment Office will submit the proposed waiver to the U.S. Department of Labor.**

**VOTE: Lauren Slocum made a motion to approve the draft version of the Incumbent Worker Training Waiver. Paul Ouellette seconded the motion. The motion passed unanimously.**

**State Waiver Request**

**In SWIO Administrator, David Tremblay's, absence Christine Grieco stated that SWIO would be requesting several WIA waivers.**

## **Committee Reports**

### **Board Development**

**Chair of the Board Development Committee, Paul Ouellette, stated that currently the two appointments the Board approved in February are being reviewed by the Governor.**

### **Quality Assurance**

**There was no business to discuss.**

### **Strategic Development**

**There was no business to discuss.**

### **Finance Committee**

**There was no business to discuss.**

### **Youth Council**

**There was no business to discuss.**

### **New Business**

**Chair Kitchin stated that on June 29, 2012 Executive Director Christine Grieco will be retiring. Chair Kitchin thanked her for all her hard work at WPGRI and wished her the best.**

### **Old Business**

**Corporate 401K Plan Termination; one former GRI employee has still**

**not responded to Island Pension (the plan administrator) regarding distribution instructions. If no response is received by June 1, 2012, the funds will be transferred to a default IRA account. Any fees associated with establishing and maintaining this account will be charged to the plan participant, not WPGRI.**

### **Adjournment**

**At 9:45 am Chair Kitchin requested a motion to adjourn the meeting.**

**VOTE: Lauren Slocum made a motion to adjourn the meeting. Paul Ouellette seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Kara Aniballi**